

# Child Care Financial Assistance

The mission of the Child Development Division (CDD), Department for Children and Families is to improve the well-being of Vermont's children.

To support that mission, the State of Vermont covers some or all child care costs for eligible families. This program is made for families in Vermont, so even a family of three making over \$87,012 a year qualifies for assistance.

This gives all children ages 6 weeks to 13 years (19 years for those with special needs), greater access to quality child care across the state.

## Income guidelines

Visit our website at [dcf.vermont.gov/benefits/ccfap](https://dcf.vermont.gov/benefits/ccfap) for more recent income guidelines, or scan the below QR code using your phone's camera. Please contact your local eligibility specialist (see back cover) if you have any questions.



## Who is eligible?

To be eligible for Child Care Financial Assistance, your family must:

- Have a reason for child care\*
- Meet income guidelines
- Be a Vermont Resident
- Child receiving care must be a legal resident of United States



\* Acceptable reasons for needing care  
For more information, talk to your eligibility specialist or visit [dcf.vermont.gov/benefits/ccfap](https://dcf.vermont.gov/benefits/ccfap).

## How it works

### 1 APPLYING

Contact your Community Child Care Support Agency (see back cover) and ask for the eligibility specialist.

They will give you (the parent or caretaker) a list of documents they need to be sure you are eligible (paystubs, etc.).

Once these documents are submitted, the eligibility specialist will determine if your family meets the requirements to be part of the Child Care Financial Assistance Program.

### 2 WHAT HAPPENS NEXT?

You'll get a letter from the State letting you know if your family is eligible for the program.

If you are, this Statement of Eligibility shows your weekly Family Share of child care costs. Think of it like a deductible. You pay your Family Share directly to your child care provider or providers every week, and the State pays the rest. This one number is the total amount you'll pay for child care every week, and it covers all of your children\*.

If your family uses multiple provider, the Statement of Eligibility will tell you how much of your Family Share to pay each provider. If your application is denied, you may request an appeal through the CDD.

#### \*When everything isn't covered

The State doesn't tell providers how much they can charge for child care, and there's no "State rate". So, in a few instances, the total of what you and the State pay won't cover the provider's costs for your entire family. In these instances, you are required to pay the extra amount to the provider. For more about this, talk to your eligibility specialist or see the Child Care Financial Assistance Booklet available at your Child Care Support Agency.

### 3 CHOOSING A PROVIDER

Families can choose any registered family child care home or licensed program in the state or an Approved Relative Child Care provider certified by CDD.

Your provider will notify the CDD of your child's enrollment and will submit their attendance to the State to receive payment for the remainder of their charges. If you need help finding a provider in your area, contact your Community Child Care Support Agency.

### 4 YOUR FAMILY SHARE

Your Family Share covers all the children in your family (up to a certain amount, see below).

Based on your family size, income, and the age of your youngest child (usually the highest care costs), this is the amount paid by you to your provider(s) weekly.

Pay your youngest child's provider first. If there is any Family Share money left over, it goes to the next provider. Any balance owed to providers after you pay your weekly Family Share is paid by the State directly to the provider(s).

# Community Child Care Support Agencies

For more information on Child Care Financial Assistance, help applying, or finding child care in your area, visit your local Community Child Care Support Agency.

**ADDISON**  
Child Care Services  
at Mary Johnson  
Children's Center  
(802) 388-4304

**ORANGE/WINDSOR (NORTH)**  
The Family Place  
(802) 649-3268  
1-800-639-0039

**BENNINGTON**  
Sunrise Family  
Resource Center  
(802) 442-0052

**ORLEANS/ESSEX (NORTH)**  
Kingdom Child Care  
Connection at Umbrella  
(802) 487-9041

**CALEDONIA/  
ESSEX (SOUTH)**  
Kingdom Child Care  
Connection at Umbrella  
(802) 748-1992  
1-800-916-8645

**RUTLAND**  
Vermont Achievement  
Center  
(802) 773-4365  
1-800-775-2390

**CHITTENDEN**  
Child Care Resource  
(802) 863-3367  
1-800-339-3367

**WASHINGTON**  
Family Center of  
Washington County  
(802) 262-3292

**FRANKLIN/  
GRAND ISLE**  
Family Center of  
Northerwestern  
Counseling & Support  
Services  
(802) 524-6554

**WINDHAM**  
The Winston Prouty  
Center  
(802) 257-7852

**LAMOILLE**  
Lamoille Family Center  
(802) 888-5229

**WINDSOR (SOUTH)/  
WINDHAM (NORTH)**  
Springfield Area  
Parent Child Center  
(802) 886-5242  
1-800-808-4442

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## EXAMPLE

### “The Greens” A family with one child care provider

A **Fayston family of four** with children ages one and four and an household income (HHI) of \$80,000. **Both children are enrolled 5 days at a local center** with a total weekly tuition of \$520 (\$280/wk infant, \$240/wk pre-K).

Based on income and family size, the Greens are eligible for the Child Care Financial Assistance Program and have a **weekly Family Share of \$125.**

The Greens pay their \$125 Family Share to the children's center with the remaining balance covered by the Child Care Financial Assistance Program.

## EXAMPLE

### “The Mountains” A family with multiple child care providers

A **single mother** from Barre with children ages one and three and an HHI of \$60,000. **The three-year old is in a child care center 5 days a week** (weekly tuition \$250) **the infant is at a registered family child care home 1 day a week** (\$75).

Based on income and family size, the Mountains are eligible for the Child Care Financial Assistance Program and have a **weekly Family Share of \$100.**

This weekly Family Share is paid by the parent to the infant's facility first (\$75). The balance of the Family Share (\$25) is paid by the parent to the toddler's facility. The remaining tuition is covered by the Child Care Financial Assistance Program.



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## for Vermont Families



 **VERMONT**  
DEPARTMENT FOR CHILDREN AND FAMILIES  
CHILD DEVELOPMENT DIVISION